



Brenda M. Capron

brenda@brendacapron.com
www.brendacapron.com

Career Objective

I am a reliable, hard-working designer who pays attention to detail. A quick-learner, I am able to work independently or on a team. My objective is to work as a graphic/web designer with a company that can utilize my skills and creativity, as well as help me continue learning and growing.

Professional Experience

Technical Design Engineer

Oriskany, NY

Seifert Transit Graphics

July 2015-Present

- Design layouts and decals
- Set-up files for printing
- Organize files and Spec Books

Web Designer

Boonville, NY 2009-2012

Northern NY Vintage Snowmobile Racers

- Designed website to client's specifications
- Maintained website with timely updates

Education

SUNY Polytechnic Institute

Utica, NY

Bachelor of Science in Communication and Information Design

May 2015

Relevant Coursework

- Advertising Graphics
- Presentational Speaking
- Painting
- Advanced Web Design
- Digital Animation
- Software
- Identity & Branding
- Information Design
- Documentation

Mohawk Valley Community College

Utica, NY

Associate of Applied Sciences in Graphic Design

May 2013

Relevant Coursework

- Professional Practices
- Digital Prepress
- Digital Illustration
- History of Graphic Design
- 2D Design
- Screen Printing
- Foundation Drawing
- Photography
- Color Theory
- Digital Typography
- Art History
- Cartooning

Volunteer Experience

Web Designer

Hogansburg, NY 2003-2005

Mohawk Assembly of God

- Constructed and maintained website
- Secured written permission to use copyrighted imagery

Professional Affiliations

- AIGA, The Professional Association for Design 2015-Present

Skill Set

- Color Theory
- Typography
- Layout
- Creativity
- Web Design
- Responsive Design
- Time Management
- Attention to Detail
- Technical Writing
- Organization
- Graphic Design

Computer Skills

Advanced

- Adobe Illustrator
- Adobe InDesign
- Adobe Photoshop

Familiar

- Adobe Creative Cloud
- Adobe Dreamweaver
- Microsoft PowerPoint
- Prezi

Intermediate

- Adobe Flash
- HTML and CSS
- Corel PaintShop Pro
- MS Expressions Web
- Microsoft Word
- Microsoft Excel
- WordPress
- Adobe Muse

Honors & Achievements

- Graduated **Summa Cum Laude** from SUNY Polytechnic Institute with a **3.91 GPA**
- **1st Place** Team Member of **Innovation Challenge New York - Mohawk Valley (2014)**
- **Honorable Mention** at MVCC's Alumni Art Show (Spring 2014)
- **President's List** (Fall 2011, Spring 2012, Fall 2012, Spring 2013, Fall 2013, Spring 2014, Fall 2014, Spring 2015)
- **President of the Graphic Design Club at MVCC** (Fall 2012-Spring 2013)
- **Phi Theta Kappa Honor Society Member** (Spring 2012)
- **Virginia Juergensen Freshmen Design Scholarship** (Fall 2011)
- **Northnet's Best Website - Homeschool Category** (Spring 2002)

References

Available upon request